

EMPLOYMENT COMMITTEE

10 AUGUST 2015

PRESENT

Councillors B. Rigby (in the Chair), Mrs. P. Dixon (Vice-Chairman), M. Cawdrey, N. Evans, C. Hynes and D. Jarman

Also in attendance

Deborah Lucas	Head of HR Business Partnering
Habib Khan	Head of Legal (Community)
Alexander Murray	Democratic & Scrutiny Officer

APOLOGIES

Apologies for absence were received from Councillors J. Bennett and the Acting Director of Human Resources.

7. MINUTES

That the Minutes of the meeting held on 26th June 2015 be approved as a correct record and signed by the Chairman.

8. PROPOSED DISCIPLINARY AND DISMISSAL PROCEDURE FOR THE HEAD OF PAID SERVICE, MONITORING OFFICER AND SECTION 151 CHIEF FINANCE OFFICER (STATUTORY OFFICERS)

The Committee were presented with a report from the Acting Director of Human Resources on the Proposed Disciplinary Procedure for the Head of Paid Service, Monitoring Officer and Section 151 Chief Finance Officer (statutory Officers). The report detailed that the changes were due to a change to the Local Authorities Regulations which came into force on 11th May. The report detailed that the effected officers were consulted in the creation of the new process. The report included an additional report highlighting the key changes under the amended regulations and a copy of the proposed procedure.

The Committee asked a number of questions about the new procedure including; the impetus for the new regulations, what monitoring was to be conducted to ensure the policy works and how the wording and structure of the document was decided. The Head of HR Business Partnering gave detailed answers to all of the Committees' questions.

Resolved:

- 1) That the Committee approved the proposed Disciplinary and Dismissal Procedure.
- 2) That the Committee will review the procedure in 12 months' time.

The meeting commenced at 10.00 am and finished at 10.23 am